12842 Mill Brook Ct.
Woodbridge, VA 22192

Eric A. Hoefler

571-277-9771
ehoefler@gmail.com

EDUCATION / CERTIFICATION

Master of Arts: English Spring, 2006
George Mason University Fairfax, VA

English Language Arts: Adolescence / Young Adulthood November, 2003
National Board for Professional Teaching Standards Arlington, VA

Bachelor of Arts: English/VA Teaching License: Secondary English Spring, 1998
Mary Washington College Fredericksburg, VA

Bachelor of Arts: Religious Studies Spring, 1995
Mary Washington College Fredericksburg, VA

PROFESSIONAL EXPERIENCE

Training and Technical Assistance Coordinator / Senior Trainer / Web Project Manager (East Coast) 9/2007 – Present
JBS International Silver Spring, MD

- Assist with the development and management of an online information portal for the Children's Bureau Child Welfare Reform Program (CWRP) that provides project information, profile management, and forums to over 1,500 state and federal users
- Assist with the development and management of an online training platform for participants in the state CWRP reviews and create training modules for the platform
- Manage the web-based document management system for JBS staff and select members of the CWRP
- Assist with curriculum development for automated trainings and deliver trainings to state reviewers and team leaders
- Write training script for Child and Family Services Data Management Application

Technology Liaison / Consultant / Board Member 8/2002 – Present
Northern Virginia Writing Project Fairfax, VA

- Coordinate the use of technology between the National Writing Project, the nation's largest staff-development project for teachers, and the Northern Virginia Writing Project, the local site located at George Mason University
- Design and deliver presentations and workshops focusing on the role of technology in improving student writing at annual Language and Learning Conferences, graduate courses in writing instruction, and school-based professional development programs
- Serve as project representative within the local school community and at national conventions
- Maintain website and online community services for NVWP teachers

Adjunct Professor 10/2007 – 11/2007
Northern Virginia Community College – Annandale Annandale, VA

- Instruct dual-enrollment College Composition I courses at Falls Church High School, VA

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Secondary English Teacher 9/1998 – 6/2007
Woodbridge Senior High School Woodbridge, VA

- Conduct five daily classes of 15 to 30 high-school-aged students
- Courses include: Advanced Placement Language and Composition, Advanced Placement Literature and Composition, English 10 Humanities (World Literature and Culture focus), Creative Writing Exploration, Creative Writing Genre Focus: Short Story, Creative Writing Genre Focus: Scriptwriting, Creative Writing Seminar: Popular Fiction, Creative Writing Seminar: Portfolio & Marketing
- Sponsor the film studies club and co-sponsor the literary/arts magazine
- Design and maintain a web presence for courses that allows students and parents to easily access classroom materials and interact in multiple formats
- Co-design and teach curriculum for creative writing concentration within the *Center for the Fine & Performing Arts* program
- Serve on the county's "Acceptable Use Policies" and "Internet Safety Curriculum" committees, revising and developing county-wide policies for safe and effective use of online technologies in the classroom

Assistant Coordinator 9/2000 – 6/2007
Center for the Fine & Performing Arts Woodbridge, VA

- Assist with the planning, design, and implementation of the Center for Fine and Performing Arts program, a four-year specialty program for over 300 students in dance, creative writing, music, theater, and visual arts courses
- Maintain web presence for the program
- Facilitate the creation of curriculum, program operations, and related productions, events, and presentations
- Serve as lead teacher for the four-year humanities program

Staff Member: NVWP Student Summer Institute Summers, 2002 – 2007
Northern Virginia Writing Project Fairfax, VA

- Worked with other camp teachers to design a two-week program of writing activities for students in grades 4 through 12
- Led groups of 15-20 students through two weeks of writing day-camp

Online Course Designer / Instructor 1/2002 – 5/2006
Prince William County Virtual High School Manassas, VA

- Developed course materials, layout and interactive guidelines for Creative Writing Online as part of an innovative virtual high school offering 22 courses to over 2,000 students
- Primary efforts centered on course design, including the progression of assignments, cumulative evaluations, interactive procedures, and assignments
- Taught semester courses for up to five students per session

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Instructor 9/2006 – 12/2006
George Mason University Fairfax, VA

- Prepared curriculum, lead instruction, and facilitated discussion for a graduate-level course in the teaching of writing
- Arranged presenters and consultants to enhance course offerings

Staff Member: NVWP Summer Institute/Student Summer Institute Summer, 2001
Northern Virginia Writing Project Fairfax, VA

- Facilitated graduate-level work in the teaching of writing through readings, presentations, writing, small-group workshops, and large-group discussions
- Helped to evaluate progress and presentations delivered by institute fellows

Curriculum Development Intern Summers, 1995 & 1996
Chinlé Unified School District 24 Chinlé, Arizona

- Transcribed, edited, and organized material for bi-cultural curriculum development
- Collaborated with traditional Elders in curriculum design and implementation
- Acquired knowledge regarding different cultural approaches to and perspectives on education that has been applicable throughout teaching tenure

PRESENTATIONS

Developing Fluency and Reflection Online (November, 2007)
Sherando High School Nonfiction Writing Inservice – Stephens City, Virginia

Research 2.0: Using Emerging Online Technologies to Facilitate Research (March, 2007)
NVWP Language & Learning Conference, George Mason University - Fairfax, Virginia

Technology for Teacher Consultants - An Advanced Institute for Writing & Technology
(Four Sessions in January, 2007)
NVWP, George Mason University - Fairfax, Virginia

Acting Your Way Into Scriptwriting (Two Sessions in July, 2006)
Little Theater of Alexandria "ArtStar" Youth Program - Alexandria, Virginia

Forums, Blogs & Wikis: Online Tools to Improve Writing (March, 2006)
NVWP Language & Learning Conference, George Mason University - Fairfax, Virginia

An Introduction to Writing & Technology
NVWP Summer Institute, Lord Fairfax Community College - Middletown, Virginia (Summers, 2005-Present); *NVWP Summer Institute, George Mason University - Fairfax, Virginia* (Summers, 2001-Present); *NVWP Language & Learning Conference, George Mason University - Fairfax, Virginia* (March, 2002; March, 2004); *English 695: Writing & Learning - Multiple Locations* (Fall & Spring Semesters, 2001-Present)

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Using Discussion Boards to Improve Student Writing
NVWP Language & Learning Conference, George Mason University - Fairfax, Virginia (March, 2001); *George Mason High School - Fairfax, Virginia* (January, 2001)

PROFESSIONAL AFFILIATIONS

National Board for Professional Teaching Standards
National Writing Project
National Council of Teachers of English
National Education Association (including state and local chapters)
Association for Supervision and Curriculum Development

RECOGNITION

Nominated for Disney's *American Teacher* award (2005, 2002)
Nominated for the *Washington Post Agnes Meyer Outstanding Teacher* award (2004)
Invited guest at the *Virginia Governor's School Teacher Recognition* program (2004)
Coordinated with University Teaching Artist for the *Student Playwright Partnership* with Arena Stage in Washington, D.C. (2003, 2004)
Included in *Who's Who among America's Teachers* (2002-Present)
Project selected for *Intel's Teach to the Future* recognition and publication (2001)

SKILLS

Software Competencies: Adobe Captivate (intermediate), Adobe Dreamweaver (basic), Adobe InDesign (basic), Adobe PhotoShop (intermediate), Microsoft FrontPage (expert), Microsoft PowerPoint (intermediate), Microsoft Word (expert), Microsoft Excel (intermediate), Microsoft Access (intermediate), online content management systems [e.g., Mambo, Joomla, Drupal] (expert), blog and wiki software [e.g., WordPress, TypePad, MediaWiki] (expert), and a variety of "Web 2.0" applications; familiarity with HTML, XML, MySQL, and PHP

Languages: English (fluent, full knowledge), German (conversational, limited)

REFERENCES

References available upon request.